

November 2018



## **Club Rules**

**RESPECT OTHERS:** Individuals failing to show proper respect for others will be asked to leave club premises at the discretion of the club manager.

**PARKING:** Observe all posted parking locations.

**CHILDREN:** No children under 11 years of age should be left unsupervised in the club.

**PETS:** No pets allowed, except registered service animals.

**WEAPONS:** No weapons, including but not limited to firearms, are allowed.

**SMOKING:** Smoke only in designated areas. Please dispose of cigarettes and trash in their proper place

**FIRE EXIT:** Do not put chairs in the large meeting room in the fire exit path.

**COFFEE COUNTER:** Volunteers appointed to serve coffee and snacks by a Club Manager are the ONLY ones allowed behind the coffee counter.

### **CLUB USAGE:**

1. Club hours will be strictly enforced.
2. Club will be used for 12-step related activities only.
3. Usage of facility outside of the Club, other than the restrooms, is not authorized by Orchard Club South and is strictly prohibited.
  - Please be considerate of our neighbors (tenants) we share the building with, before and after meetings, please use appropriate language when gathering outside the Orchard Club rooms (hallways, parking lots, etc.).
  - All club members and visitors are asked to leave the Club as they found it by returning all literature to shelves; papers, cups, etc. are to be returned to coffee bar or thrown away and chairs and tables returned to their original locations. Any food brought in for special occasions should be brought out

### **MEETING ROOMS/MEETINGS:**

1. All meetings must be scheduled and approved by a Club Manager.
2. All supplies for the meeting returned in its proper storage box.
3. Meeting snacks and beverages are available at the OCS coffee counter. No meeting may provide their own coffee or beverages.
4. Available on a first come, first serve basis when not being used by a scheduled meeting.

Please contact the Club Manager if you wish to address the Board or have any questions or concerns that directly affect the Board or the operation of Orchard Club South.

**Thank You for Keeping the Orchard Club South  
a Great Place to Gather!**